



KOKUA KAILUA Vendor Frequently Asked Questions:

1. Can anyone participate in Kokua Kailua?
 - a. There are strict qualifications to participate in the event. You can either be a Merchant within the Kailua Village Business Improvement District (see map at www.historickailuavillage.com), a Restaurant within the KVBID, or an Artist that creates all their art here on Hawaii Island. We allow two coffee farmers per month maximum, on a first come first served basis. We allow two non-profit organizations free of charge per month if there are available spaces. Artist's applications are reviewed by a selection committee to determine if the Art fits our event and its goals. Please go to the website to download complete Vendor Qualifications.
2. How do I apply for Kokua Kailua?
 - a. Go to www.historickailuavillage.com and download **both** the Vendor Application and Vendor Guidelines pages. Fill them out completely (email is required), sign both sheets, and mail to the address on the application. You may also deliver the forms to the Kona Kohala Chamber of Commerce office with your check, cash, or money order.
3. When will I hear if I am accepted?
 - a. We will only email you if you are **not** accepted; otherwise, you are in!
4. How do I know my booth space assignment?
 - a. Booth assignments are emailed the Friday before the event by 3pm. Please check your spam /junk folders as the email is a large file and occasionally will be sent to those folders. No particular booth space number is guaranteed. We will try to get you closest to your preference, but there is no guarantee and every month could be different.
5. How many months can I pay for at a time?
 - a. Applications are accepted quarterly; Jan-Mar, Apr-Jun, Jul-Sep, Oct-Dec. You are required to fill out a new application each quarter. You can only pay up to the quarter's end. You may pay 1 month at a time, however, booth spaces fill up quickly and if you do not make it in you will be put on a wait list.
6. How does the wait list work?
 - a. If we are full for the month, you can submit an application with a check and we will hold it until the date of the event. If you are not called, then there are no open spaces. We will rip up your check and your application and you may reapply for another Kokua Kailua.

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7. What may I sell at the stroll?
 - a. If you are a merchant within KVBID then you may sell anything that you sell in your store. If you are an artist, you may only sell your own art that you create here on island. If you are a restaurant, you are allowed to sell food so long as you have a temporary food license permit.

8. What happens if it rains?

Kokua Kailua goes on, rain or shine. We do not reschedule rain days. **NO** refunds are made to vendors due to inclement weather, including rain.