



KOKUA KAILUA Vendor Frequently Asked Questions:

1. Can anyone participate in Kokua Kailua?
 - a. There are strict qualifications to participate in the event. You can either be a Merchant within the Kailua Village Business Improvement District (see map at www.historickailuavillage.com), a restaurant within the KVBID, or an artist that creates all their art here on Hawaii Island. We allow two coffee farmers per month maximum, on a first come first served basis. We allow two non-profit organizations free of charge per month if there are available spaces. Artist's applications are reviewed by a selection committee to determine if the art fits our event and its goals. Please go to the website to download complete Vendor Qualifications.
2. How do I apply for Kokua Kailua?
 - a. All applications are accepted online only. Go to www.historickailuavillage.com, click on Events and Celebrations tab, click on Kokua Kailua Applications. Scroll down and find the correct category to apply under and click to apply.
3. When will I hear if I am accepted?
 - a. We will only email you if you are **not** accepted; otherwise, you are in!
4. How do I know my booth space assignment?
 - a. Booth assignments are emailed the Friday before the event by 3pm. Please check your spam /junk folders as the email is a large file and occasionally will be sent to those folders. No particular booth space number is guaranteed. We will try to get you closest to your preference, but there is no guarantee and every month could be different.
5. How many months can I pay for at a time?
 - a. Applications are accepted quarterly; Jan-Mar, Apr-Jun, Jul-Sep, Oct-Dec. You are required to fill out a new application each quarter. You can only pay up to the quarter's end. You may pay 1 month at a time, however, booth spaces fill up quickly and if you do not make it in you will be put on a wait list.
6. How does the wait list work?
 - a. If we are fully booked for the event, Merchants and Restaurants within KVBID will have first priority for booth space, selection, and waiting list; all other entries will be placed on a waiting list on a first come first serve basis and at the discretion of the Kokua Kailua Committee. Event Coordinator will email you if you are on the waiting list and will call or email you all the way up until the

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day of the event if a space should become available. If you do not get in for that month, funds held will be released

7. What may I sell at the stroll?
 - a. If you are a merchant within KVBID then you may sell anything that you sell in your store. If you are an artist, you may only sell your own art that you create here on island. If you are a restaurant, you are allowed to sell food so long as you have a temporary food license permit.
8. What happens if it rains?
 - a. Kookia Kailua goes on, rain or shine. We do not reschedule rain days. **NO** refunds are made to vendors due to inclement weather, including rain.